## **Digital Inclusion Project**

## **Quiz 1: Answers**

- 1. List 3 functions you would expect to find on the Zoom menu bar.
  - Microphone mute/unmute
  - Video- start video/stop video
  - Participants-
  - Share screen
  - more
- 2. What is the difference between 'Leave meeting' and 'End Meeting for All' in Zoom?

Leave meeting - meeting has not stopped and can still continue even after you leave

End meeting for all - only host can do this. This action will end meeting for everyone in meeting

- 3. Each person in the group to name 1 App that was already preloaded onto the Lenovo tablet when they received it.
- 4. List 3 ways to share information on Zoom
  - Chat
  - Audio
  - share screen
- 5. What symbol do you need to click on to send an email attachment?
  - Paperclip
- 6. a) What does cc and bcc stand for when sending an email?; and
  - b) What is the difference between the two functions?
    - Carbon copy to copy email to someone else, will be seen by the receiver in the To
    - Blind carbon copy to copy email secretly to someone else. To not be seen by receiver in to section
- 7. What does the acronym www stand for?
  - World Wide Web
- 8. Each person in the group to give an example of something that would help them to decide whether a website or email was safe to use or could be trusted.

- 9. List 2 ways to increase the security on your tablet.
  - Screen lock
  - Face recognition
  - Encryption
- 10. What is the name of the website that of all UK government departments, many agencies and public bodies have been merged into?
  - Gov.uk
- 11. How would you make sure that your password is strong/secure
  - A combination of letters (upper/lower case), numbers and symbols
- 12. Which company now owns PayPal?
  - eBay

The World Wide Web was the brain child of British computer scientist Tim Berners-Lee and Belgian scientist Robert Cailliau. Proposed and released to the world in 1990, the World Wide Web has revolutionized information sharing and ushered in a remarkable technological age. WWW is a system where hypertext documents can be accessed through an internet web browser.